

# Altus Christian Academy

## Board Meeting Minutes

January 22, 2026 at ACA Library

### Board Members Present

Krystal, Lacey, Laree, Kayla, Angela, Becky, Chase, Chad, Jillianne, Kaycee  
Via Zoom: Paul, Dana

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### 1. Call to Order

The meeting was called to order by **Kayla** at **12:02 p.m.**

### 2. Prayer

**Kayla** opened the meeting in prayer.

### 3. Philosophy Reflection

**Angela** shared reflections on the ACA philosophy, highlighting the strong and unique partnership between parents and teachers/school. She expressed that ACA is distinctly different from other schools her family has attended or where she has worked, noting that ACA is truly a special place.

#### Upcoming Philosophy Reflections:

- February: Chad
- March: Becky

### 4. Guest Comments

No guests were in attendance.

### 5. Consent Agenda

- Approval of **January 13, 2026 Finance Committee Minutes and Recommendations**
- Approval of **November 20, 2025 Board Meeting Minutes**

**Motion:** Chad

**Second:** Becky

**Vote:** Approved unanimously

## **6. Admissions Report – Laree Weeks**

- Enrollment data was reviewed, with the current enrollment compared to the beginning of the school year and the same time last year.
- One Pre-K 4 student transitioned from half-day to full-day.
- One 3rd grade student withdrew from specials; another withdrew from class but remains enrolled in specials.
- One 1st grade student joined in October.
- Continuous enrollment letters were sent out earlier than planned due to weather.
- Sibling and staff enrollment: **February 2–13**
- Open enrollment: **March 2**

## **7. Principal’s Perspective – Lacey Randall**

- The weeks following winter break have been full and productive.
- Teachers participated in a collaborative activity creating a “Portrait of an ACA Teacher,” completed in small groups with time for reflection. Lacey will work with Laree to compile this into a document to share.
- Some staff changes have occurred; additional hires will be needed as ACA continues to grow next year.
- Teacher lunch bunches are resuming to provide time for reflection and encouragement.
- An ABEKA representative will visit next week to provide professional development.

## **8. Action Items**

### **A. Approval of New Board Member**

- The application previously tabled will remain tabled.
- The board will continue seeking and praying for potential board members.
- The goal remains **nine board members**.

### **B. Approval of 2026–2027 Academic Calendar**

- Krystal will follow up with Dana on a few remaining details.
- The calendar generally aligns with APS, with the exception of Veterans Day.

**Motion:** Angela

**Second:** Paul

**Vote:** Approved unanimously

## **9. Other Business**

- **Hybrid Vision / New Building:** No response has been received from the family who previously reached out regarding the building. The board will continue praying for clarity and direction.
- **Herzog Training Recap:** nothing new to note.
- **Donor Development Plan**
- **Committee Structure Review:** Jillianne and Chad are assigned to the *Portrait of a Graduate* committee. Additional committee assignments will be reviewed.
- **June Board Retreat:** Discussion held regarding inviting an outside speaker. Board members will review potential dates in June.
- **February Board Meeting:** Rescheduled from **February 19** to **February 26 at noon**.
- **Insurance Renewal:** Insurance costs decreased from **\$65,000 to \$45,000**.

## 10. Executive Session

The board entered executive session.

## 11. Adjournment

The meeting was adjourned at 1:10pm.